

Merchantville, October 26, 2020

A Caucus meeting of Borough Council was held at 7:30 PM, Monday, October 26, 2020 as a virtual ZOOM meeting. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer for those struggling with Covid 19 and our ill officer. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

**ROLL CALL:** Council Present: Fitzgerald, McLoone, Perno, Scarpa, Sperrazza, Woods, and Brennan. CFO Moules, Clerk Brouse and Attorney Higgins were present.

Virtual meeting Rules and guidelines were read. List is attached, place in record.

**PUBLIC – none**

**DISCUSSION ITEMS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

On a motion by Andrew McLoone and second Ray Woods council approved the following appointments

- Appoint Johnani Harris as a member of Niagara Fire Department
- Appoint Amanda Danielle Bakley as a member of Niagara Fire Department

The Diversity Committee will meet tomorrow via zoom and public meetings will follow soon.

Great job with the public event and 8<sup>th</sup> grade parade, it was Covid approved and haldled well. Thanks to Anthony, Sean, Andrew and JP.

Remember to kill all the lantern flies.

Mr. McLoone thanks the mayor for marrying his brother Peter recently.

Resolutions to be approved during the caucus meeting:

On a motion by Mr. Woods and a second by Mr. Fitzgerald council approved the following resolution:

#### **RESOLUTION 20-121**

**WHEREAS**, N.J.S.A. 40a:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

**WHEREAS**, the Annual Report of Audit for the year ending December 31, 2019 has been filed by a Registered Municipal Accountant with the Borough Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Recommendations"; and

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52- to wit:

R.S. 52:28BB-52- A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Merchantville, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

On a motion by Mr. Woods and a second by Mr. Perno council approved the following resolution:

#### **R20-122**

#### **RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY SELECTING CME ASSOCIATES, INC. TO PROVIDE ENGINEERING SERVICES FOR THE RAISED SPEED TABLE-CROSS WALK DESIGN PROJECT ON CENTRE STREET**

**WHEREAS**, the Borough Council of the Borough of Merchantville selected CME Associates, Inc. as Engineer for the Design of the Raised Speed Table-Crosswalk Project on Centre Street; and

**WHEREAS**, the Borough Council of the Borough of Merchantville desires to contract with CME Associates, Inc. for the necessary engineering services below;

Design for raised speed table used as a pedestrian crosswalk on Centre Street near the intersection of Chestnut Avenue.

**Total Engineering Fee:**

**\$2,500.00**

**WHEREAS**, the fees and costs listed above for the professional service will not exceed \$2,500.00 and the funds have been certified;

I, Denise Moules, Finance Officer for the Borough of Merchantville hereby certify that funds are available for award of this contract in account \_\_\_\_\_.

\_\_\_\_\_  
Denise Moules, Finance Officer

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Merchantville does hereby select CME Associates Inc., 1 Market Street, Suite 1F, Camden, NJ 08102 to provide the services as detailed in their October 12, 2020 proposal.

On a motion by Mr. Perno and a second by Ms. Scarpa, council approved the following resolution:

**R20-123**  
**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,**  
**COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING**  
**THE REFUND OF DUPLICATE RENTAL REGISTRATION FEE**

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Merchantville that the amount due for a registration fee be refunded to the below person(s).

<u><b>Name/Address</b></u>	<u><b>Amount</b></u>
Make Check Payable to:	
Kay & Jay Rental, LLC	\$300.00
212 W. Clinton Avenue	
Oaklyn, NJ 08107	
For Property listed below	
213 Victoria Avenue	
Merchantville, NJ 08109	

**PRIVATE SESSION: None**

**MOTION TO ADJOURN:**

On the motion of Mr. Perno and second of Ms. Scarpa, the meeting was adjourned at 7:47 PM.

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Denise Brouse, Borough Clerk